



WHITEFIELD GLOBAL SCHOOL

Minutes of Meeting- CPC 1 2025-26

Date : 05-07-2025

Time : 11:15 am

Venue : Conference room

Chaired by : Principal: Dr. Sita Shankar

Attended by

S.No.	Name of the Member	Designation in the Committee	Signature/Attendance
1	Dr. Sita Shankar	Chairperson	Present
2	Ms. Chindu Mary Mathew	Counsellor	Present
3	Ms Ahuti Tiwari	HM Secondary	Present
4	Ms Chitra Kulkarni	HM Primary	Present
5	Mr. Chandra Shekar V	Administrative Member	Present
6	Ms. Sanju Mishra	Safety Officer(Teacher Member)	Present
7	Ms Sukriti V	Counsellor	Absent
8	Prasanna V	Parent member	Present
9	Raghavendra Rao	Parent member	Absent
10	Shanta Shastri	Parent member	Present
11	Prateepa	Parent member	Present
12	Sharmistha Mukherjee	Parent member	Present
13	Chandani Verma	Parent member	Present
14	Mr Arun Kumar	Senior Segment coordinator	Present
15	Ms Vidya Joshi	Primary coordinator	Present
16	Hanish Reddy Palavali	Head Boy,Student Council Member	Present
17	Poorthika Sai Mittapalli	Head Girl,Student Council Member	Present
18	Sahana Manikanti	Student Discipline Incharge	Present

Agenda:

1. Welcome
2. Introduction to the roles, responsibility and limitations of CPC members
3. Presentation of safety measures
4. Election of office bearers
5. Vote of thanks

S.no	Discussion	Action Points
1.	Welcome by the Chairperson	
2.	Selection of CPC Office Bearers	<p>The following members took charge as;</p> <p>Ms. Chandani Verma- Secretary</p> <p>Ms. Prateepa Gandhi- Joint Secretary</p>
2.	Chairperson's presentation included: <ul style="list-style-type: none"> *Mission of CPC *Vision of CPC *Objective of CPC *Initiatives with regards to safety and monitoring 	
3.	Mr. Prassana raised a concern regarding Vehicle parking outside the main gate	<p>The administrator and the health and safety in charge suggested the following solutions;</p> <ul style="list-style-type: none"> * Clear the main gate of parked vehicles and cover the main gate. *Students enter from the smaller gate.
4.	Mrs. Shanta Shastry enquired regarding the escalation matrix.	<p>The Primary Headmistress replied;</p> <ul style="list-style-type: none"> *Parents are encouraged to mail according to the escalation matrix so that they can get faster redressal.
5.	Ms. Prateepa. R enquired about the purpose of the Feel Box initiative.	<p>The Principal communicated the purpose and rationale of the Feel Box clearly to all the students.</p>

6.	Mrs. Shanta Shastry Blind spots and changing room on school premises	The administrator replied that the student accessible areas currently have no blind spots, and all areas of the school are under surveillance
7.	The Head boy raised a concern regarding the Boys' washrooms on the 4th and 5th floors are often left wet after water play activities, creating safety and hygiene concerns	The Principal proposed regular monitoring by male attenders.